

**CANDIA PARENT TEACHER ORGANIZATION**  
**General Membership Meeting Minutes**  
January 10, 2012

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**OPENING:** The meeting was called to order at 7:40 pm by Sharon Dewitt.

**ATTENDEES:**

An attendance list is available. Seven people were in attendance.

**DISCUSSION TOPICS**

**Artist in Residence:** The group discussed options for the Artist in Residence program. Ms. Isham has suggested a Caribbean Dance program by Ramon's Gym. Sharon has contacted his office to get information about pricing and availability. The goal would be to have a program for the entire school but if that can't be arranged the group was comfortable with exploring other options for the younger students. It has been a while since a PE program was chosen. The group also discussed the author/illustrator idea and there were several in the group who liked that idea as well.

**Event Updates:**

- **Movie Night** – Next movie night is on Friday. The PTO will buy the movie and raffle it off.
- **After School Craft** – The next craft event is Jan 18/19<sup>th</sup>. Kim Lackmann is organizing. The flyers went out. We need 4/5 volunteers to help. The event could be cancelled if we can't get enough help. Because of the large number of students who sign up, it is difficult to manage with only one or two adults. A suggestion was made to approach the 6-8<sup>th</sup> graders and/or student council to volunteer to work with the younger kids making crafts so the adults can concentrate on supervising. Sharon DeWitt will explore this as an option.
- **Gift Card Fundraiser** – Tami Baker is getting questions about 50-50 payments for science camp and 8<sup>th</sup> grade trip. She has made a form to send to the applicable parents. The group discussed how the program is working and how to get more publicity for it. The winner of the holiday gift card raffle was pulled at random: Susan Reardon. The group discussed payments to teachers and aides who participate; receipts need to be submitted for items purchased or donations can be made to a student or the sunshine fund.
- **Box Tops/Hannaford/Campbells** – The program is going well. We have been paid \$800 so far. The money goes to the PTO's general fund used to fund all programs.
- **School Deliberative Session** – The school session is on Feb 4<sup>th</sup>. The TechnoChicks were approached about babysitting but they may not be able to do it. A suggestion was made to approach the 8<sup>th</sup> graders. The PTO will provide food/coffee and put out a donation jar. The club is trying to get donations but may need people to bake.
- **Teacher Reimbursement** – Money is still available on the teacher reimbursement PTO budget line. The deadline for teachers to submit requests and receipts was 31 Dec 2011. Several months ago, the special ed teachers had approached the PTO about whether they were part of the reimbursement program. The group discussed allowing a resource room (including Title 1 reading and math) up to \$75 for supplies. This would be \$375 if each room took advantage of it. It will be distributed on a first-come, first-served basis.

- **Cabinet** – Bob St. Cyr has said we can put cabinet in the 2<sup>nd</sup> kindergarten room/k-care room for storage. Two of the attendees offered different cabinets; Sharon will follow-up.
- **Holiday Shop** – Emily has about 600 items that are boxed up and stored in her basement. A suggestion for next year is to avoid Mondays in case parents forget over the weekend.

**Website:** Nothing new.

## **REGULAR BUSINESS**

**Secretary's Report:** A motion was made to accept the December 2011 meeting minutes. A motion was made, seconded, and the minutes were accepted.

**Treasurer's Report:** A motion was made to accept the Treasurer's report. A motion was made, seconded, and the report was accepted.

**ADJOURNMENT** – Meeting was adjourned at 8:54 pm.

Minutes submitted by: Kathy Allen