

CANDIA PARENT TEACHER ORGANIZATION
General Membership Meeting Minutes
April 11, 2013

OPENING: The meeting was called to order at 7:03 pm by Sharon DeWitt.

ATTENDEES:

An attendance list is available. Nine people were in attendance.

DISCUSSION TOPICS

- **After School Craft** – The last set of craft events was cancelled due to the snow and sickness. Laura Briggs will hold a craft event in May and she has several volunteers to help. She is starting to look at ideas for next year.
- **Box Tops Update** – The PTO earned \$4,758 so far this year in Box Tops. As for the Labels for Education, we were up 50% from last year and were awarded extra points. Tammy Bowles will approach the teachers about purchasing items with the Labels for Education points. Tammy wants to start collecting Tyson Chicken labels because they have a good earning per label rate. Tammy also has approached the staff at the transfer station about setting up a box for people to drop off Box Tops labels. Sharon asked if there are “official” Box Top label containers that they sell and Tammy said yes. The group present thought it would be helpful to buy several containers that are put out in public locations. The containers can be purchased under the PM budget line if they are under \$50. Tammy also talked about other ideas she has for encouraging people to turn in the Box Tops.
- **Website Update / Skydrive** – The website is up to date. Sharon indicated that the webmaster wants to know if the functionality SkyDrive offers will work long term for the organization. Sharon asked several people to try it and provide feedback.
- **Movie Night** – The next movie night date is scheduled for May 10th. The PTO will sell pizza. Sharon suggested we purchase the movie and “raffle” it off. Jodi Hedstrom is thinking of “Wreck it Ralph” as the movie.
- **Healthy Kids Night** – Sharon sent out an email for volunteers and she is waiting to for more responses. She has two volunteers so far but feels several more are needed to help organize the event. She will determine in the next week or two whether there is sufficient help to go forward with this event.
- **Kindergarten Registration** – It is next week on the 18th. Sharon will be there to introduce the PTO to the parents. Sharon brought up the BooHoo Yahoo Breakfast and asked the group if this event should be dropped. The group decided not to pursue the breakfast.
- **Other** – Dick Snow asked about the LED sign that Sharon is researching to replace the signboard outside the school. Sharon is working with Frank Sarra. Dick said the town has an opportunity to purchase three electronic LED signs for emergency management under a grant. He suggested Sharon contact Bob Panit and talk to him so that any electrical hookup work isn’t duplicated.
- **Garden** – Jodi received a call from Nancy Maloney regarding the Kids Garden (side parcel of land). It needs to have spring cleanup work done (branches, leaves, etc.). After some discussion, the group decided to ask for help during a 3-hour time block on one of the upcoming Saturdays. A weekday time block will be set up afterwards if needed.
- **Ag Day** – It is scheduled for May 1st with a rain date of May 15th. Jodi is working with Ms. Maloney. The PTO is sponsoring it this year. Jodi will need volunteers to make salads and desserts and will send out an email looking for contributions. She ordered subs from Subway this year as it is less

expensive to buy the sandwiches prepared rather than make a sandwich plate. Jodi also will need a few volunteers to help set up for lunch.

- **Artist in Residence** – The PTO has received only limited suggestions from the teachers this year. Jodi offered to coordinate with the school administration and the group present agreed. She also wants to bring the King Arthur Life Skills Baking program back to the school. It is a free program that teaches children the science of baking and the students enjoyed it.

REGULAR BUSINESS

Secretary's Report: The minutes from the March 2013 meeting were approved as written.

Treasurer's Report: Joyce reported \$11,463 in revenue so far this year against \$4,091 in expenses. Several line items will be spent against before the end of the year. Joyce asked about popcorn and how much over budget the popcorn line is. Jodi, who was Treasurer last year, indicated that more cost were expected for this year because maintenance on the popcorn machine was needed. This line has historically been considered a service to the school. The treasurer's report was approved as presented.

ADJOURNMENT – Meeting was adjourned at 8:13 pm.

Minutes submitted by: Kathy Allen