

**CANDIA PARENT TEACHER ORGANIZATION**  
**General Membership Meeting Minutes**  
September 12, 2013

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**OPENING:** The meeting was called to order at 7:09pm by Tammy Bowles.

**ATTENDEES:**

An attendance list is available. Ten people were in attendance.

**DISCUSSION TOPICS**

- **Skydrive/Website** – Tammy discussed how she would like to organize skydrive and update the forms. Nancy Deihle agreed to work with her to update forms. Tammy also mentioned possibly linking Facebook with our website. Sharon DeWitt agreed to keep updating the Facebook account.
- **Snacks Follow Up** – Tammy spoke with Andrea Donovan in the cafeteria and she mentioned that the café will provide fruit to students who need a snack. The group decided to hold off on providing additional snacks and see how things go with the fruit that is offered.
- **Candia 250<sup>th</sup> Day** – PTO was approached to possibly have some kind of table at the September 21, 2013 celebrations and it was suggested we sell ice cream. The group decided to pass this time around due to the lack of planning time.
- **Open House**– PTO will set up tables in the cafeteria and do the ice cream social as done in previous years. Also will have samples from the Genevieve fundraiser.
- **Teacher Reimbursement** – Tammy wanted to clarify who exactly get to take advantage of the teacher reimbursement. In the past all teachers were allowed to collect reimbursements. Special Education was not included in this group. The group discussed changing the current rules to allow all teachers and Special Education/Services to be included. It was decided that this was the fair thing to do. The only ones exempt from reimbursement is administration and paraprofessionals.
- **Dates For Calendar** – The Holiday Shop will be on December 4<sup>th</sup> and 5<sup>th</sup> – Sharon DeWitt will Chair  
Holiday Story Hour will be on December 11<sup>th</sup> the Chair will be determined after Tammy has a chance to review all of the volunteer forms.  
Movie Night will be on October 18 and February 14 the – Andrea Peach will Chair with Nancy Deihle will Co-Chair  
Agricultural Day – No date picked Andrea Peach will contact Mrs. Maloney to see if she has suggested dates.
- **Programs** – Went through the list of programs that are listed on the website and suggestions given for updating the descriptions.

The next meeting will be August 1<sup>st</sup> as a summer meeting at 7pm. Location TBD.

**REGULAR BUSINESS**

**Secretary's Report:**

**Treasurer's Report:** Was reviewed and as it stands now we are in the red by \$4,650.00 and \$16,047.44 in the Combined Checking/Savings account.

**ADJOURNMENT** – Meeting was adjourned at 8:45pm.

Minutes submitted by: Andrea Peach